Form Revised Jan 2006

Project No: _____
(leave blank)

DRINKING WATER BOARD

❑ State Only

FINANCIAL ASSISTANCE

❑ Federal Only

Application Form

❑ Any Available

The completed application and all required attachments must be received by the Division of Drinking Water at least forty-five (45) days before the Board meeting at which the application will be considered. If you have any questions please call Rich Peterson or Karin Tatum at 801-536-4200.

1. Applicant Information

System Name: _____

This is a: Municipality ❑ Improvement District ❑ Special Service District ❑ Private ❑

Address: _____

City/State: _____ Zip Code: _____ Phone: _____

Email Address: _____

2. Contact Person

Name: _____

Title: _____

Address: _____

City/State: _____ Zip Code: _____ Phone: _____

Email Address: _____

3. Engineer

Name: _____

Company: _____

Address: _____

City/State: _____ Zip Code: _____ Phone: _____

Email Address: _____

4. Financial Consultant

Name: _____

Company: _____

Address: _____

City/State: _____ Zip Code: _____ Phone: _____

Email Address: _____

This individual should be able to list possibilities of other financing and evaluate the possibility of credit enhancement, interest buy down or other loan methods available to applicant. Refer to questions 11 and 12 below.

_____

5. Project Information

Location: _____

County: _____

Population Served by System: _____

Population Affected by Project: _____

6. Brief description of Proposed Project (detailed description may be attached as well):

_____

_____

a. Preliminary engineering report attached: Yes ❑ No ❑

Engineering report to include project alternatives, reason and justification for chosen alternative and possible financing plan as indicated in R309-700-4(2) and/or R309-705-5(2).

7. Public Support

a. How will public support for the project be demonstrated?

_____

b. How will public participation be achieved (meetings, fact sheets, referenda, etc)?

_____

8. Tentative Construction Schedule

a. Construction will commence: _____

Construction will finish: _____

b. Are you planning other capital improvement projects: Yes ❑ No ❑

If yes, explain: _____

_____

_____

9. Estimated Project Cost

Capital Facilities, Land, etc.: $_____

Construction: $_____

Engineering: $_____

Legal: $_____

Administrative (e.g., financial consultant, bond counsel, etc.): $_____

Contingencies: $_____

Total Estimated Cost: $_____

10. Funds Currently Available or Anticipated

a. Sponsor Contribution: $_____

b. Other State and/or Federal Agencies:

Agency	Amount	Interest Rate	Term
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

c. Total Funds Available: $_____

d. Remaining Funds Required: $_____

Your financial consultant must answer 11 and 12 in order to receive financial incentive points.

11. Could the remaining amount be financed on the public market (interest buy down)? Yes ❑ No ❑

If yes, estimate the amount: $ _____ and interest rate: % _____

If no, explain: _____

_____

12. Could a credit enhancement agreement be utilized for the public market bonds? Yes ❑ No ❑

Explain: _____

_____

List types of credit enhancements investigated: _____

_____

13. List all outstanding general obligation bonds or attach a repayment schedule

Bond	Amount	Term	Annual Payment	Interest Rate	Maturity Date	Balance Remaining

14. List all outstanding water revenue bonds or attach an amortization schedule

Bond	Amount	Term	Annual Payment	Interest Rate	Maturity Date	Balance Remaining

15. List financial obligations other than bonds encumbering the water system:

_____

_____

_____

_____

_____

16. Annual Water System Costs

	Present*	After Project
a. Purchase of Water	$ _____	$ _____
b. Pumping	$ _____	$ _____
c. Maintenance	$ _____	$ _____
d. Treatment	$ _____	$ _____
e. Other: _____	$ _____	$ _____
f. Total (a through e)	$ _____	$ _____
g. Depreciation	$ _____	$ _____
	Total $ _____	

*Note: These costs should match the attached financial statement.

17. Financial Feasibility

a. Assessed valuation of area served $ _____

b. Bonding capacity or total allowable indebtedness $ _____

c. Median Adjusted Gross Income (if not available, include income analysis of project area) $ _____

d. Provide the following for each governmental unit (such as sewer debt, lighting debt, school debt, etc.) levying a property tax on the service area for the water utility fund.

Unit	Present Levy	Outstanding Indebtedness Charged to Service Area

e. Please attach your most recent financial statement or auditor's report.

18. Water System Income

		Total	ERC*
a. Number of Water System Connections:	Residential	_____	_____
	Commercial	_____	_____
*Note: ERC is Equivalent Residential Connections based on water use	Other	_____	_____
	Total	_____	_____

b. Connection Fee $ _____

c. Impact Fee $ _____

d. Basic Rate/Connection: Residential $ _____ For _____ Gal

Commercial $ _____ For _____ Gal

	Residential	Commercial
e. Overage Charge/Connection:	_____/1000 gal	_____/1000 gal
	_____/1000 gal	_____/1000 gal
	_____/1000 gal	_____/1000 gal

f. Estimated Irrigation Water bill: Residential $ _____ For _____ Gal

Commercial $ _____ For _____ Gal

19. Total Water Revenue

a. Annual water sales

		No. Gallons Used
Residential	$_____	_____
Commercial	$_____	_____
Other	$_____	_____
Total	$_____	

b. Annual revenue from taxing authority:

Source	Amount
_____	$_____
_____	$_____

c. Other Income: _____

Total (a through c) _____

20. Population

a. Number of residents and total physical connections

1990:	_____	residents	_____	connections
1995:	_____	residents	_____	connections
2000:	_____	residents	_____	connections
Current:	_____	residents	_____	connections
2010 (estimate):	_____	residents	_____	connections

b. Explain projected expansions or reductions in residential and industrial connections.

_____

_____

_____

c. Will the project provide more than 25% of the resultant water to commercial or industrial users?

Yes ❑ No ❑

If yes, explain: _____

21. Source Supply and Water Rights

Source	Yield	Water Right Quantity	Water Right Decree or Appl	Remarks
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Is a water right change required for the project? Yes ❑ No ❑

If yes, explain: _____

_____

_____

22. Briefly describe the project property ownership (e.g., federal, state, private, etc.). Describe potential rights-of-way or easement problems.

_____

_____

_____

23. Do you have a Master Plan? Yes ❑ No ❑ Is a copy attached? Yes ❑ No ❑

Month and Year of Master Plan _____

24. Are funds being deposited into a capital facilities replacement fund on an annual or monthly basis?
Yes ❑ No ❑

a. Fund balance $ _____

b. Amount deposited as percentage of annual O&M budget _____ %

25. Is project creating, enhancing, or in compliance with a regionalization plan? Yes ❑ No ❑

26. Has the community received a Quality Community designation? Yes ❑ No ❑

27. Ineligibility / Eligibility (For Federal SRF Funds)

❑ Yes ❑ No Project includes construction or rehabilitation of a dam or dams.

❑ Yes ❑ No Project is needed mainly for fire protection.

❑ Yes ❑ No Project will finance the expansion of a drinking water system to attract future population growth.

Project Priority Information (for Federal SRF Funds)

Source-Related Projects

28. Will the proposed project involve the construction or redevelopment of new sources, such as springs or wells? (Please check one)

❑ YES. The proposed project will involve source construction or re-development.

❑ NO. No source-related issues on this project. (If so, skip the remainder of this page)

Potential deficiencies for which priority points may be assigned (list is not necessarily comprehensive):

Potential for waterborne illness.
Source under the influence of surface water.
Inadequate source capacity.
Microbiological violations.
MCL chemistry violations.
Inadequate source development / source protection.

Please describe the proposed project. (Source-related portion only. Use additional paper if needed)

_____

_____

_____

_____

_____

What deficiencies will the project resolve? (See the list above, use additional paper if needed)

_____

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Treatment-Related Projects

29. Will the proposed project involve the construction or renovation of treatment facilities, such as conventional complete treatment facilities, corrosion control, slow sand filtration, or chlorination facilities? (Please check one)

❑ YES. The proposed project will involve construction or renovation of a treatment facility.

❑ NO. No treatment related issues on this project. (If so, skip the remainder of this page)

Potential deficiencies for which priority points may be assigned (list is not necessarily comprehensive):

Inability to meet log removal requirements and/or turbidity standards.
Inadequate/uninstalled disinfection systems.
Inadequate treatment system.

Please describe the proposed project. (Treatment-related portion only. Use additional paper if needed)

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What deficiencies will the project resolve? (See the list above, use additional paper if needed)

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Storage-Related Projects

30. Will the proposed project involve the construction or renovation of water storage facilities? (Please check one)

❑ YES. The proposed project will involve construction or renovation of a storage facility.

❑ NO. No storage related issues on this project. (If so, skip the remainder of this page)

Potential deficiencies for which priority points may be assigned (list is not necessarily comprehensive):

Storage system is subject to impending failure, or has failed.
System is old, cannot be easily cleaned, or subject to contamination.
Inadequate capacity for existing demands, or demand exceeds 90% of storage capacity.
Applicable contact time requirements cannot be met without an upgrade.
System suffers from low static pressures.

Please describe the proposed project. (Storage-related portion only. Use additional paper if needed)

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What deficiencies will the project resolve? (See the list above, use additional paper if needed)

_____

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Distribution-Related Projects

31. Will the proposed project involve the construction or renovation of water transmission or distribution facilities? (Please check one)

❑ YES. The proposed project will involve construction or renovation of water transmission or distribution facilities.

❑ NO. No transmission or distribution related issues on this project. (If so, skip the remainder of this page)

Potential deficiencies for which priority points may be assigned (list is not necessarily comprehensive):

Distribution system equipment is deteriorated or inadequate for existing demands.
Distribution system is inadequate to meet 5 year projected demands.
Applicable disinfectant residual maintenance requirements are not met or high backflow contamination potential exists.
Project will replace pipe containing unsafe materials (lead, asbestos, etc).
Minimum dynamic pressure requirements are not met.
System experiences a heavy leak rate in the distribution lines.

Please describe the proposed project. (Transmission/Distribution related portion only. Use additional paper if needed)

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_____

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_____

What deficiencies will the project resolve? (See the list above, use additional paper if needed)

_____

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AGREEMENT:

1. The bond purchase price is the amount of money advanced by the Drinking Water Board to the Sponsor for all costs related to the project, plus the cost of the engineering and investigation expended by the Board.

2. Normal engineering and investigation costs incurred by the Department of Environmental Quality or Board during preliminary project investigation and prior to Board Authorization will not become a charge to the applicant if the project is found not feasible, is denied by the Board, or if the applicant withdraws the Application prior to the Board's Authorization. If the project is Authorized by the Board, all costs from the beginning of the project will be charged to the project and paid by the applicant as a part of the total project cost. If the applicant decides not to build the project after the Board has Authorized the project, all costs accruing after the Authorization will be reimbursed by the Applicant to the Board.

ACCEPTANCE:

On behalf of the applicant, I hereby accept the policy and conditions as enumerated above.

_____ _____

Name of Sponsor Presiding Officer

_____

Title

Have you remembered to attach the

- Preliminary engineering report?

- Complete financial report?